



EASTERN SIERRA
COMMUNITY HOUSING

FORMERLY



MAMMOTH LAKES HOUSING, INC.

Eastern Sierra Community Housing Board
Regular Meeting Minutes

July 1, 2024, 6:00 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Tom Hodges, Treasurer Sarah Nuttall, Board Member Kirk Stapp, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Amanda Rice

Members Absent: Vice President Lindsay Barksdale, Board Member Heidi Steenstra, Board Member Brian D'Andrea

1. **Call to Order**

President Tom Hodges called the meeting to order at 6:02 p.m. in the Council Chamber at 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. **Public Comments**

There were no comments given at this time.

3. Consent Agenda

Moved by Board Member Amanda Rice
Seconded by Board Member Kirk Stapp

Approve the Consent Agenda.

For (6): President Tom Hodges, Treasurer Sarah Nuttall, Board Member Kirk Stapp, Board Member Jennifer Kreitz, Board Member Tony Perkins, and Board Member Amanda Rice

Absent (3): Vice President Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (6 to 0)

3.1 Approval of the Minutes from the June 3, 2024 Regular Board Meeting

4. Policy Matters

4.1 The Board will discuss and provide staff direction regarding the strategic investment of potential developer fees and will review the Draft Net Revenue and One-Time Funds Investment Guidelines and provide feedback

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Staff was given direction to use the Board's feedback to refine the Draft Net Revenue and One-Time Funds Investment Guidelines and present it at the next meeting as an action item.

4.2 The Board will review the adopted 2024/2025 Fiscal Year Budget

The Board went into recess at 6:18 p.m.

The Board reconvened at 6:24 p.m.

Executive Director Patricia Robertson outlined the information in the adopted Fiscal Year 2024/25 Budget.

There was discussion between Ms. Robertson and members of the Board.

4.3 The Board will receive updates on current construction projects: Innsbruck Lodge and Access Apartments

Program and Project Associate Erik Guzman outlined the information in the Innsbruck Lodge and Access Apartments presentation.

Executive Director Patricia Robertson provided an update on the Innsbruck project and who had moved into the six units. Ms. Robertson provided additional information regarding the Access Apartments project.

There was discussion between staff and members of the Board.

4.4 Review and approve Amendment#1 to the Subrecipient Agreement for 21-CDBG-HA-00015

Executive Director Patricia Robertson outlined the information in the First Amendment to the Subrecipient Agreement for 21-CDBG-HA-00015.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Jennifer Kreitz
Seconded by Board Member Amanda Rice

Approve First Amendment to the Subrecipient Agreement for 21-CDBG-HA-00015.

For (6): President Tom Hodges, Treasurer Sarah Nuttall, Board Member Kirk Stapp, Board Member Jennifer Kreitz, Board Member Tony Perkins, and Board Member Amanda Rice

Absent (3): Vice President Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (6 to 0)

4.5 Review and approve the Regulatory Agreement between the Town of Mammoth Lakes and Access Apartments Affordable Housing LLC for Access Apartments: 238 Sierra Manor Road, Mammoth Lakes, CA

Executive Director Patricia Robertson outlined the information in the Regulatory Agreement between the Town of Mammoth Lakes and Access Apartments Affordable Housing LLC for Access Apartments: 238 Sierra Manor Road, Mammoth Lakes, CA.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Jennifer Kreitz
Seconded by Board Member Amanda Rice

Approve the Regulatory Agreement between the Town of Mammoth Lakes and Access Apartments Affordable Housing LLC for Access Apartments: 238 Sierra Manor Road, Mammoth Lakes, CA.

For (6): President Tom Hodges, Treasurer Sarah Nuttall, Board Member Kirk Stapp, Board Member Jennifer Kreitz, Board Member Tony Perkins, and Board Member Amanda Rice

Absent (3): Vice President Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (6 to 0)

4.6 The Board will receive a Resolution from Senator Alvarado-Gil declaring Eastern Sierra Community Housing as a 2024 Nonprofit of the Year

Executive Director Patricia Robertson presented the resolution from Senator Alvarado-Gil declaring Eastern Sierra Community Housing the 2024 Nonprofit of the Year for State District 4.

There was discussion between Ms. Robertson and members of the Board.

4.7 MLH Programs Update

Executive Director Patricia Robertson provided an update on current Eastern Sierra Community Housing activities, projects, and staffing.

There was discussion between Ms. Robertson and members of the Board.

5. Committee Reports

President Tom Hodges reported that the Programs and Housing Development Committee had been busy with meetings with the State to get the project to the finish line.

Board Member Sarah Nuttall reported that the Executive Director Evaluation Committee had met a couple of times and planned to bring something to the next meeting for the Board to review.

6. Board Member Reports

Board Member Amanda Rice reported that the Town would break ground on the next phase of The Parcel in August and said that she had requested that Buckingham and Pacific explain how interested potential occupants could get on the waitlist.

Board Member Jennifer Kreitz provided an update on the State Budget related to housing and reported that she had worked with the California Department of Housing and Community Development (HCD) and Community Development Block Grant (CDBG) to get a local input session in the Eastern Sierra regarding California's Consolidated Plan (Con Plan) which should take place at the end of July or early August.

Board Member Sarah Nuttall said that she read about a joint effort between the Town of Mammoth Lakes (TOML) and Mono County on a housing needs assessment plan and asked Ms. Kreitz if a timeline had been established yet.

Board Member Kirk Stapp reported that several local business owners had told him they were having staffing issues.


PUBLIC COMMENT:

TOML Community and Economic Development Director Nolan Bobroff announced that the groundbreaking and ribbon cutting for the next phase of The Parcel would take place at noon on August 7th as part of a special Town Council meeting. Mr. Bobroff extended an invitation to other Commissions and Boards to attend the event, as well as members of the community, and said that the Mammoth Lakes Police Department (MLPD) would be barbequing. He said that the Town hoped to have the park equipment installed and Building A would in possession of its Certificate of Occupancy by then. He reported that the best way to contact Buckingham regarding The Parcel was via email at thesawyer@buckinghampm.com.

There was discussion among members of the Board.

7. **Adjourn**

The meeting was adjourned at 7:34 p.m. to the next regular Board Meeting scheduled to be held on August 5, 2024.



Angela Plaisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.