



## **Mammoth Lakes Housing Board**

### **Regular Meeting Minutes**

**July 11, 2022, 6:00 p.m.**

**437 Old Mammoth Road, Suite Z, Mammoth Lakes**

**Members Present:** President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra

**Members Absent:** Board Member Lindsay Barksdale, Board Member Agnes Vianzon, Board Member Brian D'Andrea

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#### **1. Call to Order**

President Kirk Stapp called the meeting to order at 6:01 p.m. in the Council Chamber at 437 Old Mammoth Road, Suite Z. President Stapp, Vice President Jennifer Kreitz and Board Members Tom Hodges and Heidi Steenstra attended the meeting in person, the rest of the Board attended the meeting via teleconference.

#### **2. Assembly Bill 361 (AB 361) Findings**

##### **2.1 Adopt Resolution 2022-13 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by President Kirk Stapp

Seconded by Board Member Heidi Steenstra

Adopt Resolution 2022-13 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency.

For (4): President Kirk Stapp, Board Member Tom Hodges, Board Member Tony Perkins, and Board Member Heidi Steenstra

Against (1): Vice President Jennifer Kreitz

Absent (3): Board Member Lindsay Barksdale, Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried (4 to 1)

### **3. Public Comments**

Executive Director Patricia Robertson spoke about the written public comment letter she had received and included in the agenda packet from Tim Hirrell with the Aspen Village Townhomes Homeowners Association regarding ongoing repairs. Ms. Robertson announced that MLH had acquired the Birch Creek condo in June Lake for transitional housing on June 10th and reported that the unit was currently occupied by a single parent who worked in the transportation industry, and said that the occupant would continue to live in the home while looking for a permanent housing opportunity. She said that repairs would be made to the unit before winter and that the unit was owned by Sierra Housing Advocates, LLC, therefore, all costs and revenue for the unit would run through the LLC. Ms. Robertson reported that MLH had set up a legal aid remote workstation in partnership with California Indian Legal Services (CILS) and would host free legal aid through their virtual workstation in MLH's office on Tuesdays from 12:00 p.m. to 2:00 p.m. which would allow members of the community to meet virtually with a CILS attorney from Bishop to discuss any issues with landlord/tenant relations. She reported that they had filled a vacancy at the Star Apartments today, and said that she had provided a presentation to the Mono County Office of Education Library Authority Board asking for fee waivers for the Access Apartments and encouraged members of the Board to attend the Authority's Board meeting on July 21st when action would be taken on the fee waiver. She provided an update on the recruitment process for two new full-time staff members for the Housing Navigator positions which would be funded in part

through partnerships with Mono and Alpine Counties, and announced that MLH had hired Intern Erik Guzman full-time.

**4. Consent Agenda**

Moved by President Kirk Stapp

Seconded by Vice President Jennifer Kreitz

Approve the Consent Agenda.

For (5): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Tom Hodges, Board Member Tony Perkins, and Board Member Heidi Steenstra

Absent (3): Board Member Lindsay Barksdale, Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried (5 to 0)

**4.1 Approval of the Minutes from the June 6, 2022 Regular Board Meeting**

**5. Policy Matters**

**5.1 Ad-hoc Nominations Committee presentation of Nominees and potential appointment to the Board of Directors**

Executive Director Patricia Robertson outlined the information in the staff report and announced that the elected officials on the Board may not participate in this item.

Board Members Heidi Steenstra and Tom Hodges spoke on behalf of the Nominations Committee in support of the nomination of Sarah Nuttall for the open seat on the Board.

There was discussion between Ms. Robertson and members of the Board.

Ms. Nuttall joined the meeting effective immediately upon her appointment as a member of the Board at 6:16 p.m.

Moved by Board Member Tom Hodges

Seconded by Board Member Heidi Steenstra

Appoint Sarah Nuttall to the Mammoth Lakes Housing Board of Directors.

For (3): Board Member Tom Hodges, Board Member Tony Perkins, and Board Member Heidi Steenstra

Abstain (2): President Kirk Stapp, and Vice President Jennifer Kreitz

Absent (3): Board Member Lindsay Barksdale, Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried (3 to 0)

## 6. Closed Session

### 6.1 Pursuant to Government Code Section 54956.8, the Board will hold a closed session to discuss property negotiations and possible staff directions and/or action – Assessor's Parcel Number 0012120500

Property: 156 E Clarke Street, Bishop, CA 93514

Negotiating Parties: Patricia Robertson representing MLH (prospective buyer); Kate Morley representing IMACA (Owner)

Under Negotiation: Terms of sale

The Board went into Closed Session at 6:17 p.m.

The Board returned from Closed Session at 6:59 p.m.

Executive Director Patricia Robertson reported that there was no reportable action taken in closed session.

## 7. Policy Matters (Continued)

### 7.1 Receive an update from the MLH-Town Contract Negotiations Committee, consider the draft deliverables, and possibly approve the draft deliverables

Executive Director Patricia Robertson outlined the information in the staff report.

SPEAKING FROM THE FLOOR:

Town of Mammoth Lakes (TOML) Community and Economic Development Director Sandra Moberly spoke about potential changes to the deliverables in MLH's contract with the Town based on Ms. Robertson's draft, and the reason the Town had recommended a one year

contract this year and the possibility of an automatic renewal at the end of the year.

There was discussion between Ms. Moberly, Ms. Robertson, and members of the Board.

CONSENSUS: There was consensus from the Board to direct staff to communicate with Town staff that the second redline version was acceptable to the Board and that there were not any other comments that needed to be incorporated.

**7.2 The Board will receive an update from the Marketing Committee regarding the selection of a new name as part of the 20th Anniversary Rebranding process, review new name options, and provide staff direction**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Staff was given direction to draft a resolution to present to the Board at the August meeting approving the name change of the organization from Mammoth Lakes Housing to either Eastern Sierra Housing or Eastern Sierra Community Housing at the Executive Director's discretion.

**7.3 Review and approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Third Quarter Draft Financial Statements**

Executive Director Patricia Robertson outlined the information in the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Third Quarter Draft Financial Statements.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by President Kirk Stapp

Approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Third Quarter Draft Financial Statements.

For (6): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Sarah Nuttall

Absent (3): Board Member Lindsay Barksdale, Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried (6 to 0)

**7.4 Review and possibly approve the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget**

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Tom Hodges

Seconded by Vice President Jennifer Kreitz

Approve the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget as presented.

For (6): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Sarah Nuttall

Absent (3): Board Member Lindsay Barksdale, Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried 6 to 0)

**8. Committee Reports**

Executive Director Patricia Robertson reported that the Governance Committee had not met.

Ms. Robertson reported that there were currently no members on the Diversity, Equity and Inclusion Committee.

The Marketing and Communications, Board Nominations, and Town Contract Renewal Committee updates were included in earlier items on the agenda.

There were no reports given on the Programs and Housing Development, Fundraising, or Workforce Housing Committees.

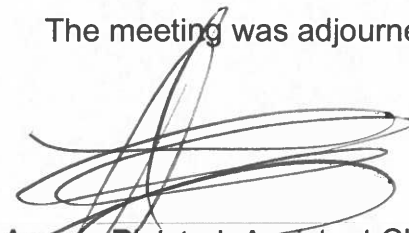
**9. Board Member Reports**

Vice President Jennifer Kreitz announced that the Mono County Board of Supervisors approved a moratorium on Short Term Rentals (STRs) for single family homes in June that would run through April 29, 2024, and that there was Board direction to consider bringing back a moratorium on STRs for all housing types.

Board Member Tom Hodges announced that Mammoth Mountain Ski Area (MMSA) would acquire the Sierra Lodge on Main Street and would convert it to thirty-six units which would provide over seventy beds for MMSA employees.

**10. Adjourn**

The meeting was adjourned at 8:03 p.m.



Angela Plaisted, Assistant Clerk  
Town of Mammoth Lakes

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Patricia Robertson, Secretary  
Mammoth Lakes Housing, Inc.