



Mammoth Lakes Housing Board

Regular Meeting Minutes

June 6, 2022, 6:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea

Members Absent: Board Member Agnes Vianzon

1. Call to Order

President Kirk Stapp called the meeting to order at 6:03 p.m. in the Council Chamber at 437 Old Mammoth Road, Mammoth Lakes, CA. President Stapp, Vice President Jennifer Kreitz and Board Members Lindsay Barksdale, Tom Hodges and Heidi Steenstra attended the meeting in person. Board Members Tony Perkins and Brian D'Andrea attended the meeting via videoconference.

2. Assembly Bill 361 (AB 361) Findings

2.1 Adopt Resolution 2022-11 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency

Executive Director Patricia Robertson outlined the information in the staff report.

Moved by Board Member Tom Hodges
Seconded by President Kirk Stapp

Adopt Resolution 2022-11 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency.

For (6): President Kirk Stapp, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Against (1): Vice President Jennifer Kreitz

Absent (1): Board Member Agnes Vianzon

Carried (6 to 1)

3. **Public Comments**

There were no comments given at this time.

4. **Consent Agenda**

Moved by Board Member Brian D'Andrea
Seconded by President Kirk Stapp

Approve the Consent Agenda.

For (5): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Abstain (2): Board Member Tom Hodges, and Board Member Tony Perkins

Absent (1): Board Member Agnes Vianzon

Carried (5 to 0)

4.1 **Approval of the Minutes from the May 2, 2022 Regular Board Meeting**

5. **Policy Matters**

5.1 **Review and possibly approve a contract with Relativity Architects for services at the Project Homekey site**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz
Seconded by Board Member Tom Hodges

Approve the contract with Relativity Architects for services at the Project Homekey site and authorize the Executive Director to make amendments to the contract based on input from Legal Counsel.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Agnes Vianzon

Carried (7 to 0)

5.2 Review and possibly approve expenditures for Project Management services for Project Homekey and Access Apartments projects

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Tom Hodges
Seconded by Board Member Lindsay Barksdale

Authorize the Professional Services Agreement for Project and Construction Management Services for Project Homekey and Access Apartments with Zen Development Consultants, LLC, and to allow the Executive Director to negotiate terms with Legal Counsel as needed.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Agnes Vianzon

Carried (7 to 0)

5.3 Review and possibly approve a Memorandum of Understanding between Mono County Social Services and Mammoth Lakes Housing, for Housing Navigator Services

Executive Director Patricia Robertson outlined the information in the staff report and reported that as of today, she had extended two offers of employment for the new Housing Navigator positions. Ms. Robertson thanked the Board and Mono County Department of Social Services Director Kathy Peterson for the ability to expand staff as well as the services that MLH provides for the community.

SPEAKING FROM THE FLOOR:

Town of Mammoth Lakes (TOML) Town Manager Dan Holler said the Housing Navigator program was a good step forward for Mammoth, Alpine County and Mono County. Mr. Holler said that in terms of MLH's budget deficit, there would be no additional funding from the Town since they had a fixed contract unless a separate agreement was created.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by President Kirk Stapp

Approve the proposed Memorandum of Understanding (MOU) with Mono County Social Services for the provision of Housing Navigator Services by Mammoth Lakes Housing for the period of June 1, 2022 through June 30, 2025, and authorize the Executive Director to execute the contract on behalf of MLH.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Agnes Vianzon

Carried (7 to 0)

5.4 Receive an update from the MLH-Town Contract Negotiations Committee and consider the draft deliverables

Executive Director Patricia Robertson outlined the information in the staff report.

SPEAKING FROM THE FLOOR:

TOML Town Manager Dan Holler spoke about the changes that Ms. Robertson and the Board had discussed related to the revised deliverables to their contract and offered clarifications and suggestions.

There was discussion between Ms. Robertson, Mr. Holler and members of the Board.

5.5 The Board will receive a presentation regarding the 20th Anniversary Rebranding process, possible new name options, and next steps. The Board will have an opportunity to workshop name options and give staff direction

Executive Director Patricia Robertson outlined the information in the staff report and the 20th Anniversary Renaming Workshop PowerPoint presentation.

There was discussion between Ms. Robertson and members of the Board.

CONSENSUS: There was consensus to revisit the new name at a future meeting which would allow the Executive Director additional time to speak with members of the community and/or create a public survey with regard to selection of a new name for the organization.

5.6 Review and possibly approve the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget.

There was discussion between Ms. Robertson and members of the Board.

Staff was given direction to make the discussed revisions to the 2022/2023 Fiscal Year Budget and bring it back to the next meeting for approval.

5.7 MLH Programs Update

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

5.8 Reschedule July Board meeting

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

CONSENSUS: There was consensus from the Board to reschedule the next meeting from July 4th to July 11th at 6:00 p.m.

5.9 Consider adopting Resolution 22-12, which revises Resolution 21-05 adopted by the Board of Directors October 4, 2021 in response to the State's CalHome Program Notice of Funding Availability, in order to accept nearly \$1M in funds for mortgage assistance and rehabilitation loans in Mono County

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by Board Member Lindsay Barksdale

Approve Resolution 22-12.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Agnes Vianzon

Carried (7 to 0)

6. Committee Reports

Executive Director Patricia Robertson reported that the Governance Committee had been working on updating some of MLH's policies.

Ms. Robertson reported that the Diversity, Equity and Inclusion Committee had not met recently.

Board Member Tom Hodges reported that the Programs and Housing Development Committee had been meeting weekly and was assisting Ms. Robertson with prioritization of the many tasks that MLH had been working on.

Ms. Robertson reported that the Fundraising Committee held a fundraising event in April that raised almost \$5k.

Ms. Robertson reported that the Workforce Housing Committee would meet next week

Ms. Robertson announced that the Board Nominations Committee had two interviews scheduled for new Board Members.

There was discussion between Ms. Robertson and members of the Board.

7. Board Member Reports

Board Member Tom Hodges said that it looked like there would be additional sources of funding available through the State which MLH could apply for and said that he was encouraged by the possibilities.

Vice President Jennifer Kreitz said that Governor Newsom was not spending as much money on housing this year as in the past.

There was discussion among members of the Board.

8. CLOSED SESSION

Executive Director Patricia Robertson suggested that the Closed Session be postponed until the next meeting.


There was discussion between Ms. Robertson and members of the Board.

CONSENSUS: There was consensus from the Board to table the Closed Session until the next meeting.

8.1 Pursuant to Government Code Section 54957, the Board will hold a closed session to consider the evaluation of performance of an employee, title: Executive Director.

9. Adjourn

The meeting was adjourned at 8:52 p.m. to the next regular rescheduled Board Meeting to be held on July 11th, 2022.



Angela Plaisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.