



## **Mammoth Lakes Housing Board**

### **Regular Meeting Minutes**

**March 7, 2022, 6:00 p.m.**

**437 Old Mammoth Road, Suite Z, Mammoth Lakes**

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea

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#### **1. Call to Order**

President Kirk Stapp called the meeting to order at 6:02 p.m. in the Council Chamber at 437 Old Mammoth Road, Mammoth Lakes, CA. President Stapp, Vice President Jennifer Kreitz and Board Members Lindsay Barksdale, Tom Hodges and Heidi Steenstra attended the meeting in person. Board Members Agnes Vianzon, Tony Perkins and Brian D'Andrea attended the meeting via videoconference.

#### **2. Assembly Bill 361 (AB 361) Findings**

##### **2.1 Adopt Resolution 2022-04 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Tom Hodges  
Seconded by Board Member Lindsay Barksdale

Adopt Resolution 2022-04 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency.

For (7): President Kirk Stapp, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Against (1): Vice President Jennifer Kreitz

Carried (7 to 1)

**3. Public Comments**

There were no comments given at this time.

**4. Consent Agenda**

Moved by Board Member Lindsay Barksdale  
Seconded by Vice President Jennifer Kreitz

Approve the Consent Agenda.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

**4.1 Approval of the Minutes from the February 7, 2022 Regular Board Meeting**

**5. Policy Matters**

**5.1 Consider adoption of Resolution 2022-05, Approving the Creation of the Following Ad-hoc Committee: Town of Mammoth Lakes Contract Negotiations Committee**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by President Kirk Stapp

Adopt Resolution 2022-05, Approving the Creation of the Town of Mammoth Lakes Contract Negotiations Ad Hoc Committee.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Against (1): Board Member Tony Perkins

Carried (7 to 1)

**5.2 Appoint Board Members to serve on the Town of Mammoth Lakes Contract Negotiations Committee formed in Resolution 2022-05**

Board Members Tom Hodges, Tony Perkins and Heidi Steenstra volunteered to be on the TOML Contract Negotiations Ad Hoc committee.

There was discussion between Executive Director Patricia Robertson and members of the Board.

Moved by Board Member Lindsay Barksdale

Seconded by Vice President Jennifer Kreitz

Appoint Board Members Tom Hodges, Tony Perkins and Heidi Steenstra to serve on the Town of Mammoth Lakes Contract Negotiations Ad Hoc Committee formed in Resolution 2022-05.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

**5.3 Review and approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Second Quarter Draft Financial Statements**

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing, Inc. and Sierra Housing Advocates, LLC Financial Reports.

There was discussion between Ms. Robertson, MLH Grant and Financial Associate Diane Doonan, and members of the Board.

Moved by Vice President Jennifer Kreitz  
Seconded by Board Member Brian D'Andrea

Approve the Mammoth Lakes Housing, Inc. and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Second Quarter Draft Financial Statements as amended to move \$8600 from the Meridian Court expenses line item to the 238 Sierra Manor Road expenses line item on the MLH Inc. 2nd Quarter 2022 Statement of Activities.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

**5.4 Regional Continuum of Care Status Update Related to Closure of IMACA's Housing Programs and Possible Program Transitions**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

**5.5 2021 Annual Report**

Executive Director Patricia Robertson reported that the 2021 Annual Report was not ready to present at this time.

**5.6 Consider adoption of Resolution 2022-06 Authorizing Acquisition of Property (913 Forest Trail, Mammoth Lakes, CA)**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Tom Hodges

Seconded by President Kirk Stapp

Adopt Resolution 2022-06 Authorizing Acquisition of Property at 913 Forest Trail, Mammoth Lakes, CA.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

**5.7 Consider adoption of Resolution 2022-07 Authorizing Acquisition of Property (40 Willow Avenue, #5, June Lake, CA)**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Brian D'Andrea

Seconded by Board Member Tom Hodges

Adopt Resolution 2022-07 Authorizing Acquisition of Property at 40 Willow Avenue, #5, June Lake, CA as amended to reflect an edit as discussed.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

**5.8 Consider adoption of Resolution 2022-08 Authorizing Acquisition of Property (156 East Clarke Street, City of Bishop, CA)**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz  
Seconded by Board Member Heidi Steenstra

Adopt Resolution 2022-08 Authorizing Acquisition of Property at 156 East Clarke Street, City of Bishop, CA to preserve transitional housing in the region.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Carried (8 to 0)

### **5.9 MLH Programs Update**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

### **6. Committee Reports**

There were no Committee Reports provided.

### **7. Board Member Reports**

Vice President Jennifer Kreitz reported that there was an item on tomorrow's Mono County Board of Supervisors (BOS) meeting to approve a contract with Sanjay Choudhrie for the position of County Housing Opportunities Manager. Ms. Kreitz said that she had attended the annual Point in Time (PIT) Count on February 23rd and reported that the numbers had decreased for all of the jurisdictions. She said that the residents at the Birch Creek property received rental assistance from the Continuum of Care (CoC).

Board Member Tom Hodges said that he attended the TOML Planning and Economic Development Commission (PEDC) meeting last week and reported that the Commission had approved a use permit for a six unit project on Manzanita Road which would take advantage of the Town's Density Bonus Plan.

President Kirk Stapp reported that the TOML Finance Department had been looking into reports of homeowners illegally converting Long Term Rentals (LTR) to Short Term Rentals (STR).

Ms. Kreitz announced that there was a joint meeting between the Mono County BOS and the Town of Mammoth Lakes (TOML) Town Council on March 15th which would include a discussion about affordable housing and collaboration.

There was discussion among members of the Board.

The Board went into recess at 8:00 p.m.

## 8. CLOSED SESSION

The Board went into Closed Session at 8:10 p.m.

### 8.1 Pursuant to Government Code Section 54956.8, the Board will hold a closed session to discuss property negotiations and possible staff direction and/or action – Assessor's Parcel Number 033-165-019-000

Property: 550 Mono Street, G-201, Mammoth Lakes, CA 93546

Negotiating Parties: Patricia Robertson representing MLH (prospective buyer); Angela Tonetti McFall (Owner)

Under Negotiation: Terms of sale


The Board came out of Closed Session at 8:23 p.m.

President Kirk Stapp announced that the Board voted to choose Option 1: Purchase the unit from the current Owner and close escrow within 90 days. Funds would be requested via the Town of Mammoth Lakes utilizing the Bridge Program. The motion was made by Vice President Jennifer Kreitz and seconded by Board Member Tom Hodges, and carried by an 8-0 roll call vote.

## 9. Adjourn

The meeting will adjourn to the next regular Board meeting.

The meeting was adjourned at 8:24 p.m. to the next regular Board Meeting.



Angela Flaisted, Assistant Clerk  
Town of Mammoth Lakes

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Patricia Robertson, Secretary  
Mammoth Lakes Housing, Inc.