



Mammoth Lakes Housing Board

Regular Meeting Minutes

October 3, 2022, 6:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall

Members Absent: Board Member Agnes Vianzon

1. Call to Order

President Kirk Stapp called the meeting to order at 6:05 p.m. in the Council Chamber at 437 Old Mammoth Road. President Stapp, Vice President Jennifer Kreitz and Board Members Lindsay Barksdale, Tom Hodges and Heidi Steenstra attended the meeting in person, the rest of the Board attended the meeting via videoconference.

2. Assembly Bill 361 (AB 361) Findings

2.1 Adopt Resolution 2022-22 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by President Kirk Stapp
Seconded by Board Member Tom Hodges

Adopt Resolution 2022-22 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

3. Public Comments

Executive Director Patricia Robertson announced that Pursuant to Government Code Section 54954.2b2, the Board hereby determined that there was a need to take immediate action and that the need for action came to the attention of the Board subsequent to the agenda being posted as specified in subdivision a, said item being:

That the Board consider approval of a letter of support for Executive Director Patricia Robertson to apply for the NeighborWorks Achieving Excellence Program in Collaboration with Harvard University's John F. Kennedy School of Government. Staff requested that the item be added as an action Item after Agenda Item #6.3.

Moved by Vice President Jennifer Kreitz
Seconded by President Kirk Stapp

Pursuant to Government Code Section 54954.2b2, the Board hereby determined that there was a need to take immediate action and that the need for action came to the attention of the Board subsequent to the agenda being posted as specified in subdivision a, said item being: That the Board consider approval of a letter of support for Executive Director Patricia Robertson to apply for the NeighborWorks Achieving Excellence Program in Collaboration with Harvard University's John F. Kennedy School of Government. And that the item be added as an Action Item after Agenda Item #6.3.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

Ms. Robertson read a public comment that she received via email from Bo Montagne regarding building permits in another ski town which included a fee that went toward low income or workforce housing, and asked about the potential for incentives for homeowners who provided long-term rental opportunities.

4. Closed Session

The Board went into closed session at 6:11 p.m.

- 4.1 Pursuant to Government Code Section 54956(b) and 54957.6 the Board shall hold a closed session with the Board's designated representative(s), regarding the discussion of the local agency's budget with regards to salaries, salary schedules,
or compensation paid in the form of fringe benefits of its unrepresented employees (Executive Director) and may include discussion of MLH's budget and available funds and funding priorities, but only insofar as these discussions relate to providing instructions to the local agency's designated representative(s). The purpose of this is to review MLH's position and instructing MLH's designated representative(s). No action is to be taken at the closed session.
- 4.2 Pursuant to Government Code Section 54956.8, the Board will hold a closed session to discuss property negotiations and possible staff directions and/or action – Assessor's Parcel Number 033165014000
Property: 550 Mono Street, Unit E-301, Mammoth Lakes, CA 93546
Negotiating Parties: Patricia Robertson representing MLH (owner/seller); TBD (Deed Restricted Buyer)
Under Negotiation: Terms of sale

The Board returned from closed session at 7:33 p.m.

President Kirk Stapp reported that no action was taken in closed session on Item 4.1 or Item 4.2.

5. Consent Agenda

Moved by Vice President Jennifer Kreitz
Seconded by Board Member Brian D'Andrea

Approve the Consent Agenda.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

5.1 Approval of the Minutes from the August 1, 2022 Regular Board Meeting

5.2 Approval of the Minutes from September 19, 2022 Special Board Meeting

6. Policy Matters

6.1 Review and possibly approve a Memorandum of Understanding between Alpine County and Mammoth Lakes Housing, for Housing Navigator Services

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz
Seconded by Board Member Heidi Steenstra

Approve the Memorandum of Understanding between Alpine County and Mammoth Lakes Housing for Housing Navigator Services.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

6.2 Consider adoption of Resolution 2022-23 to formally adopt the organization's change of name as part of the 20th Anniversary Rebranding process

Executive Director Patricia Robertson outlined the information in the resolution. Ms. Robertson reported that the Marketing Committee had reviewed the first round of new logo designs and would review additional design options before bringing them to the Board for approval. She said that the new name would be used officially once the new logo had been selected.

Staff was given direction to provide the Board with an implementation plan which would set timelines related to the name change and would include items such as public notification, updated website rollout, and other communications, along with a new date for the Board to reconvene to approve the type of resolution that had been presented this evening.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by President Kirk Stapp

Approve the name change from Mammoth Lakes Housing to Eastern Sierra Community Housing, Inc. (ESCH) as the first part of the 20th anniversary rebranding process.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

6.3 Review and approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Fourth Quarter Draft Financial Statements

Executive Director Patricia Robertson outlined the information in the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021/22 Fourth Quarter Financial Statements.

Board Member Brian D'Andrea left the meeting at 8:15 p.m.

There was discussion between Ms. Robertson and members of the Board.

Action on this item was taken after the Urgency Item.

Moved by President Kirk Stapp

Seconded by Board Member Lindsay Barksdale

Approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2021-22 Fourth Quarter Draft Financial Statements

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Sarah Nuttall

Absent (2): Board Member Agnes Vianzon, and Board Member Brian D'Andrea

Carried (7 to 0)

URGENCY ITEM

Board consideration of approval of a letter of support for Executive Director Patricia Robertson to apply for the NeighborWorks Achieving Excellence Program, in Collaboration with Harvard University's John F. Kennedy School of Government.

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson reported that Mono County Social Services Director Kathy Peterson had submitted a letter of recommendation in support of Ms. Robertson's participation in this program.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Brian D'Andrea
Seconded by Board Member Heidi Steenstra

Approve a letter of support for Executive Director Patricia Robertson to apply for the NeighborWorks Achieving Excellence Program in Collaboration with Harvard University's John F. Kennedy School of Government.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, and Board Member Sarah Nuttall

Absent (1): Board Member Agnes Vianzon

Carried (8 to 0)

7. MLH Programs Update

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

8. Committee Reports

Programs and Housing Committee Member Tom Hodges provided an update on the Innsbruck and Access Apartments projects and reported that the Committee had been meeting weekly.

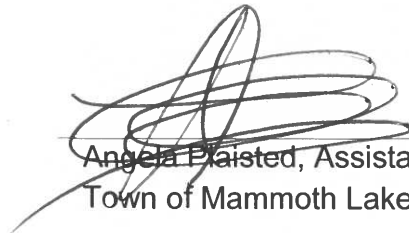
There was discussion between Executive Director Patricia Robertson and members of the Board.

9. Board Member Reports

Vice President Jennifer Kreitz reported that the Eastern Sierra Continuum of Care (CoC) had been meeting frequently and was in the process of restructuring. Ms. Kreitz said that the CoC had reallocated funds from their Homeless Housing Assistance Program (HHAP) funding for cost overruns on Silver Peaks, Innsbruck and Access Apartments, as well as replacement reserves for Access Apartments, Innsbruck and Valley Apartments, and an operating subsidy for Innsbruck. She said that the CoC had recently submitted a round three HHAP application which would provide additional funding for these projects.

10. Adjourn

The meeting was adjourned at 8:46 p.m.



Angela Paisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.